

Meeting Minutes

20 July 2009

International Surgical Missions held a meeting of the executive committee on 20 July 2009 with the following members present:

Paul Radway, MD

Julie Andron, RN

Nadine Radway, PA

Cameron Allen, CORT

The following items were discussed:

Treasurer's Report - we currently have ~\$31,000 in the bank. Our only monthly expense is for the storage units. We bring in almost enough money from Parkview payroll deduction to cover the monthly costs of storage.

Fundraising -after much discussion, the executive committee decided that instead of fundraising, ISM will shift the burden of financial responsibility to the individual volunteers. All volunteers will be charged the full amount necessary to cover their airfare, food and lodging for each mission. There will be no more "tiers" with some medical personnel paying less than others. We will try this method for one year before making a final decision as to have another dinner/auction in 2010. Julie will contact Popcorn at the Union Depot to set a date in July 2010, but we may cancel the date if there is no need to fundraise. Or we could potentially use the dinner next year as a "Thank You" to our sponsors and volunteers without trying to have an auction.

Mike Baxter, CEO of Parkview is very supportive of ISM and may allow us to attend department meeting to try to solicit again for payroll deductions. Dr Radway will follow up.

We have received several donations through United Way. We talked about #1 getting out information to let people know that they can donate in this manner (possibly in the next newsletter) and #2 seeing if we can possibly have Parkview, CTU and Vectra Bank target ISM as a recipient when they do their United Way Employee Drives this next year.

Ecuador 2009 The Ecuador mission was a huge success. Dr Radway would like to see ISM return to Muisne in early June 2010. Concerning possibility of Machala- no other missions are planned to Ecuador at this time

Pueblo Mission 2009 -plans are still in progress for October 10th, 2009. Waiting for volunteer form to be approved by SCS human resources. Have about 2 dozen volunteers interested so far. CTU will help with CORTs. Other exec members may help spread word to docs as time approaches. Julie will continue to update.

Samar 2010 Dates confirmed for Samar Jan 12-26th, 2010. Dr Radway will lead the team. Recruiting will begin immediately with each volunteer charged \$2000pp.

Nigeria/ AFRI Conference One spot has been reserved for ISM at the AFRI conference in Beulah, Aug 21st-23rd. Discussed who to attend- decided that we are not ready for Nigeria at this time and will cancel reservation at the conference. Julie will take care of the matter.

Misc

Anesthesia Machines- have two anesthesia machines crated and ready to go to Samar. Trying to again contact agency in Guam that was previously willing to cover costs/ logistics of shipping to see if they would still be interested/ able

Supplies- with the recent purchase of two more headlamps (total of 4 now) we should have all the necessary equipment/ instruments for the various missions. Cameron has found an outlet for inexpensive drapes kits. Will continue to utilize incoming gathered supplies from volunteers, but will purchase drape packs for consistency. Primary non-volunteer expenses for each mission continue to be necessary anesthesia meds- fentanyl, versed, ketamine. Will continue to purchase these in country along with necessary fluids (NS,LR) and cidex for instrument sterilization.