

ISM Meeting Minutes

Tue. Oct 2, 2007 CTU 6pm

1. Mexico trip "Team Monte" details and updates.

Team Monte is ready to go. All positions have been assigned and accepted. Also note, MMI will provide our travel insurance for Mexico.

Team Monte personnel will have a meeting on Sunday Oct 28th at 4pm, the meeting will be at CSU technical , room 122.

If you are a member of "Team Monte" please try to attend this meeting. You will be given your travel arrangements, instructions, tickets, duffle bags, etc... Please try to be there if at all possible.

Patient medications for "Team Monte" are ready to go and Dr Radway will be taking care of getting them to Mexico.

Beth Trexler will be the Team Monte leader from the airport in Denver to Mexico, upon arriving in Mexico Dr Radway will lead the team.

2. ISM Storage warehouse.

Our storage unit is full to overflowing with supplies and medications; we will be using a second storage unit for overflow. We are accepting all medications and or supplies anyone wants to donate, they will be used eventually, so keep em coming. Thanks to everyone for helping us get supplies and meds.

Dr Radway is working on the inventory we have for anesthesia, antibiotics, and general meds for the two upcoming trips. The medications and supplies for the Mexico trip are ready to go. Dr Radway says the needed Meds. and supplies for Samar are also looking good.

Many thanks to Chris O. and the ISM members who helped her get an anesthesia machine donated for the hospital in Samar. We will try to ship it to Samar in Nov.

3. Discounts for Team members from JB Pharmacy in Pueblo.

This pharmacy is a great supporter of ISM, and gives ISM member's good discounts on our Malaria prophylaxis medications.

4. Shipping container leaves for the Philippines on Nov 3.

Anyone who wants to put supplies for the Samar trip in the "shipping container" should contact Cameron or Dr Radway ASAP. Bring your items to Cameron's office at CSU or to the Oct 28 ISM meeting, The container will be filled and leave on Nov 3.

5. Rotary Club connection in the Philippines.

Dr Radway recently met with the Pueblo Rotary Club, it appears there is a Rotary Club Chapter in the Philippines and the two chapters are working on a joint venture to offer support for ISM efforts on the island of Samar. Dr Radway is also trying to get an introduction to the Chamber of Commerce in Pueblo. Good Job Dr Radway!

6. Surgeons needed for Samar trip.

We are sending 3 surgical support teams to Samar, each team includes a: surgical nurse, scrub Tec., and anesthesia CYU.

With these 3 support teams we can run 3 tables at all times.

We are trying to take at least 5 surgeons who can rotate through these 3 tables. At this time we have only 2 surgeons who are definite to go. One of them is Dr Charlie Yeagle who is the lead doctor for the Samar trip. There are 2 doctors from New York who have shown interest and Dr Radway will be contacting them this month. We also have a hand surgeon who has accepted a position for this trip.

Please let us know if you know any surgeons who might be interested, their contribution to go on a trip is \$2,000.00. All other expenses are paid.

7. Samar team money due no later that Nov 1st.

IF you have been invited to attend the Samar trip in Jan 2008, please send your donation to Dr Radway by Dec 1st, we will be purchasing tickets soon.

Dr Radways address is:

Each individual will have all expenses paid, other that the one time donation.

Nurses and scrub techs: \$500.00 each

First assist, or med students: \$750 each

Doctors and non medical volunteers: \$2,000.00 each

Everyone should plan to bring cash for personal use and possibly 3 or 4 meals when traveling.

8. Financial Review

Dr Radway reported on the expenses for the Mexico trip and gave an update for our available funds and expenses year to date:

9. Do we want to take a dentist to Samar?

Last year the dentist who joined us on the trip to Samar was very busy and saw several hundred patients. Should we invite a dentist for the Samar trip?

10. Golf tournament Fund Raiser for ISM .

ISM has a great supporter at Vector Bank, in Pueblo, his name is Devon Lamas. Devon will be joining our Mexico trip as a "non medical" volunteer. He has suggested he might also help us put together a golf tournament to raise money for our 2008 trips. **Thank you Devon!!!!**

11. Chris Orbendorf is taking a break

Chris O, who is part of our ISM executive committee, will be stepping down from her position as the ISM correspondence secretary. Due to a recent tragedy in her family Chris's tremendous energy is needed else ware. Our deepest appreciation goes to Chris who has been a tireless worker and invaluable asset to the success of ISM over the past years. Chris will continue to be a part of ISM as a member. Our prayers are with you Chris.

12. We are looking for someone to take over Chris' duties as the ISM correspondence secretary.

The duties of the ISM correspondence Secretary include the following:

Attending the ISM meetings, taking the minutes

Have a good working knowledge of Excel and Word.

Design invitations for ISM functions

Keep the records and logs for donations, mail tax receipts and Thank You notes to donors.

Work with Julie on the annual fundraiser dinner.

In general, take care of the correspondence for ISM.

Anyone interested in applying for this volunteer position please contact Julie Andron as soon as possible.

13. Dr Radway and Julie Andron will continue as Co Directors of ISM

It was agreed upon that Julie and Dr Radway would continue in their capacity as Co Directors of ISM.

14. An "Inventory control" position will be discussed at future ISM meetings.